

## **TO ALL RETURNING STUDENTS**

### **PROCEDURE FOR REGISTRATION AND PAYMENT OF SCHOOL FEES FOR THE 2017/2018 ACADEMIC SESSION:**

**Step 1** - Student should visit the Mountain Top University Portal ([www.mtu.edu.ng](http://www.mtu.edu.ng))

**Step 2** - Click the "Undergraduate" link under the Student Menu

**Step 3** - Login with your Matriculation Number and Surname in lowercase as password.

**Step 4** - Click "Update Bio-data" and fill the Bio-data form.

**Step 5** - Click "View Pay Advice"

**Step 6**- Click on "Apply for Instalmental Payment" **if you want to pay half of the School fees.**

**Step 7** - Print the Payment Advice and proceed to the following under listed banks with the print out to pay for the Second Instalment School fees or click on "Pay online now" to pay online.

➤ Zenith Bank Plc.

**Platform for payment: Xpath platform**

Account name: Mountain Top University

➤ Ecobank Limited

**Platform for payment: Basys platform**

Account name: Mountain Top University

➤ First Bank of Nigeria Plc.

**Platform for payment: SkoolPay platform**

Account name: Mountain Top University

➤ Guaranty Trust Bank Plc.

**Platform for payment: GtCollections platform**

Account name: Mountain Top University

***Please kindly remember to pay Three Hundred Naira Only (N300.00K) bank charges at the bank.***

**Step 8** - Return to the Mountain Top University Portal to complete Course Registration

**NOTE: Please, full payment; or first Instalment payment of school fees must be paid before resumption.**

## **NEW STUDENTS**

### **PROCEDURE FOR REGISTRATION AND PAYMENT OF ACCEPTANCE FEES & SCHOOL FEES FOR THE 2017/2018 ACADEMIC SESSION:**

**Step 1** - Student should visit the Mountain Top University Portal ([www.mtu.edu.ng](http://www.mtu.edu.ng))

**Step 2** - Click the "Undergraduate" link under the Student Menu

**Step 3** - Login with your Application Number and Surname in lowercase as password

**Step 4** - Click "Update Bio-data" and fill the Bio-data form.

**Step 5** - Click "View Pay Advice"

**Step 6**- Click on "Apply for Instalmental Payment" **if you want to pay half of the School fees.**

**Step 7** - Print the Payment Advice and proceed to the following under listed banks with the print out to pay for Acceptance fees & School fees.

➤ Zenith Bank Plc.

**Platform for payment: Xpath platform**

Account name: Mountain Top University

➤ Ecobank Limited

**Platform for payment: Basys platform**

Account name: Mountain Top University

➤ First Bank of Nigeria Plc.

**Platform for payment: SkoolPay platform**

Account name: Mountain Top University

➤ Guaranty Trust Bank Plc.

**Platform for payment: GtCollections platform**

Account name: Mountain Top University

***Please kindly remember to pay Three Hundred Naira Only (N300.00K) bank charges at the bank.***

**Step 8** - Return to the Mountain Top University Portal to complete Course Registration

**NOTE: Please, full payment; or first Instalment payment of school fees must be paid before resumption.**