



MOUNTAIN TOP UNIVERSITY

Km 12, Lagos-Ibadan Expressway, Prayer City, Ogun State

VACANCY ANNOUNCEMENT FOR ACADEMIC AND NON-ACADEMIC STAFF POSITIONS

Mountain Top University invites applications from suitably qualified candidates for the following academic and non-academic positions:

- i. Professor (Accounting, Computer Science, Biochemistry, Biotechnology, Microbiology, Food Science & Technology and Music)
- ii. Associate Professor (Accounting, Computer Science, Microbial Ecology/Applied Microbiology, Biotechnology, Mass Communication and Music)
- iii. Senior Lecturer (Applied Geophysics, Biochemistry, Geology, English, Applied Microbiology/Environmental Microbiology, Ecophysiology/Plant Physiology (Botany), Computer Science, Applied Microbiology, Environmental Microbiology, Physics, Economics, Business Administration, Banking and Finance, Philosophy, Religion, Industrial Relation and Personnel Management, Public Administration and Music)
- iv. Lecturer I (Applied Geophysics, Chemistry (Organic, Inorganic & Physical), Computer Science, Biochemistry, Geology, Food Science & Technology, Mathematics, Physics, Pollution Studies and Ecotoxicology (Biology), Ecophysiology/Plant Physiology (Botany), Biochemistry, Accounting, Banking and Finance, Mass Communication, Industrial Relation and Personnel Management, Public Administration and Music)
- v. Lecturer II (Applied Geophysics, Biochemistry, Plant Physiology (Botany), Chemistry (Organic, Inorganic, Physical), Computer Science, Food Science & Technology, Geology, Mathematics, Physics, Banking and Finance, Mass Communication, Industrial Relation and Personnel Management, Public Administration and Music)
- vi. Senior Librarian
- vii. Librarian I
- viii. Librarian II
- ix. Assistant Librarian

Non-Academic Position

- x. Medical Officer II
- xi. Nursing Officer I
- xii. Staff Nurse
- xiii. Pharmacy Technician
- xiv. Senior Architect
- xv. Architect I
- xvi. Technologist I (Biochemistry, Biology, Biotechnology, Computer Science, Physics)
- xvii. Technologist II (Biochemistry, Biology, Biotechnology, Computer Science, Physics)
- xviii. Assistant Technologist (Chemistry, Physics and Computer Science)

- xix. Laboratory Assistant (Biology, Chemistry and Physics)
- xx. Assistant Registrar (Legal)
- xxi. Assistant Registrar
- xxii. Administrative Officer I
- xxiii. Confidential Secretary I
- xxiv. Halls of Residence Porter (Male and Female)
- xxv. House Keeper (Male and Female)
- xxvi. Technologist I (Radio Studio)
- xxvii. Technologist I (Television Studio)
- xxviii. Technologist I (Public Relations and Advertising Studio, PRAD)
- xxix. Technologist I (Photo Journalism Studio)
- xxx. Foreman (Electrical)
- xxxi. Artisans II (Electrical)

The qualifications for each of the positions are as follows:

- i. **Professor (CONUASS 07 – ₦2,495,899.00 – ₦3,219,940.00)**
Candidate must possess Ph.D in relevant discipline. Also, candidate must have at least ten (10) years teaching/research experience in the University system and must possess reasonable scholarly publications, administrative experience and demonstrate ability to provide academic leadership.
- ii. **Associate Professor (CONUASS 06 – ₦2,063,924.00 – ₦2,694,896.00)**
Candidate must possess Ph.D in relevant discipline. Also, candidate must have at least eight (8) years teaching/research experience in the University system and must possess reasonable scholarly publications, administrative experience and demonstrate ability to provide academic leadership.
- iii. **Senior Lecturer (CONUASS 05 – ₦1,664,215.00 – ₦2,359,099.00)**
Candidate must possess Ph.D in relevant discipline. Also, candidate must have at least six (6) years teaching/research experience in the University system and must possess reasonable scholarly publications, administrative experience and demonstrate ability to provide academic leadership.
- iv. **Lecturer I (CONUASS 04 – ₦1,133,551.00 – ₦1,455,335.00)**
Candidate must possess Ph.D in relevant discipline. Also, candidate must have at least three (3) years teaching/research experience in the University system and must have reasonable scholarly publications.
- v. **Lecturer II (CONUASS 03 – ₦908,301.00 – ₦1,085,114.00)**
Candidate must possess Ph.D in relevant discipline. Also, candidate must have evidence of teaching and research potential experience. Scholarly publication will enhance the prospects of candidates.
- vi. **Senior Librarian (CONUASS 05 – ₦1,664,215.00 – ₦2,359,099.00)**
Candidate must possess Ph.D in Library Science with six (6) years cognate experience and must possess reasonable scholarly publications. Computer knowledge is essential.

- vii. **Librarian I (CONUASS 04 – ₦1,133,551.00 – ₦1,455,335.00)**
Candidate must possess Ph.D in Library Science with three (3) years cognate experience and must possess reasonable scholarly publications. Computer knowledge is essential.
- viii. **Librarian II (CONUASS 03 – ₦908,301.00 – ₦1,085,114.00)**
Candidate must possess Ph.D in Library Science. Computer knowledge is essential.
- ix. **Assistant Librarian (CONUASS 02) – ₦805,060.00 – ₦968,202.00)**
Candidate must possess Masters degree in Library Science with evidence of Ph.D programme registration. Computer knowledge is essential.
- x. **Medical Officer II (CONMESS 02 – ₦1,551,786.00 – ₦1,935,094.00)**
Candidate must possess a degree in Medicine from a recognised institution and must be a registered member of the Medical and Dental Council of Nigeria and a minimum of two (2) years post registration experience.
- xi. **Nursing Officer I (CONTISS 08 – 682,547.00 – 1,008,831.00)**
Candidate must possess B.Sc degree in Nursing from a recognised institution plus registration with the Nursing and Midwifery Council of Nigeria with three (3) years cognate experience is essential.
- xii. **Staff Nurse (CONTISS 07 - ₦590,191.00 – ₦868,105.00)**
Candidate must possess NRN or SRN Certificate plus registration with the Nursing and Midwifery Council of Nigeria with One (1) year post-qualification experience.
- xiii. **Pharmacy Technician (CONTISS 06 – ₦373,557.00 – ₦561,842.00)**
Candidate must possess the School of Health Technology Certificate plus registration of the Institute of Medical Laboratory for Technician Cadre. With a possession of five (5) O'level Credits in WAEC, NECO/GCE including English Language and Mathematics.
- xiv. **Senior Architect (CONTISS 09 – ₦788,784.00 – ₦1,142,410.00)**
Candidate must possess a good first degree in Architecture from a recognised University plus at least 6 years post-qualification experience and evidence of registration with Architects Registration Council of Nigeria (ARCON) and Nigeria Institute of Architect (NIA). In addition, Candidate must have M.Sc. degree in Architecture plus 3 years post-qualification experience with evidence of registration with ARCON and NIA and a good exposure to project Management
- xv. **Architect I (CONTISS 08 – ₦682,547.00 – ₦1,008,831.00)**
A good first degree in Architecture from a recognised University plus at least 3 years post-qualification experience. In addition, candidate must have M.Sc. degree in Architecture and a good exposure to project Management.
- xvi. **Technologist I (Mass Communication) (News Room) (CONTISS 08–₦682,547.00– ₦1,008,831.00)**
Candidate must possess Higher National Diploma (HND) in Mass Communication or Print Journalism. Ability to use Newspaper/Magazine production software like Adobe Page Maker, etc and a good knowledge of Print Media Production will be an added advantage.
- xvii. **Technologist II (CONTISS 07 – ₦590,191.00 – ₦868,105.00)**
Candidate must possess any of the following: Full Technologist Certificate (FTC) plus AISLT or MNISLT, C and G (final) plus AISLT or MNISLT, Final Diploma plus AISLT or MNISLT, HND in relevant field plus AISLT or MNISLT.
- xviii. **Assistant Technologist (CONTISS 06 – ₦373,557.00 – ₦561,842.00)**
Candidate must possess Diploma in Science Laboratory Technology from recognised Polytechnics or Universities or Part III City and Guilds (London) Certificate in Science Laboratory or ND in Science Laboratory Technology from reputable Polytechnics.

- xix. **Laboratory Assistant (CONTISS 03 – ₦172,827.00 – ₦261,839.00)**
Candidate must possess WASC or SSC or GCE O/L, WAEC/NECO, with at least (five) 5 passes including 3 credits. Credit in English Language is compulsory.
- xx. **Assistant Registrar (Legal) (CONTISS 09 – ₦788,784.00 – ₦1,142,410.00)**
A good honours degree (not below second class Lower Division) in Law (LLB Hons), from a recognised University, plus at least five (5) years Bar experience.
- xxi. **Assistant Registrar (CONTISS 09 – ₦788,784.00 – ₦1,142,410.00)**
A good honours degree not below second class Lower division in a recognised University plus seven (7) years relevant Administrative experience in a tertiary institution.
- xxii. **Administrative Officer I (CONTISS 08 – ₦682,547.00 – ₦1,008,831.00)**
A good honours degree (not below Second Class Lower Division) from a recognised University plus four (4) years post-qualification experience.
- xxiii. **Confidential Secretary I (CONTISS 07 – ₦590,191.00 – ₦868,105.00)**
Higher National Diploma (HND) in Secretarial/Computer Studies from a recognised institution not below credit level with 6 years of relevant experience. Proficiency in computer operations is required.
- xxiv. **Porter (Male & Female) – Halls of Residence (CONTISS 03 – ₦172,825.00 – ₦261,839.00)**
WASC or SSCE or GCE O/L, NECO with at least 5 passes including 3 credits. Credits in English Language is compulsory.
- xxv. **House Keeper (Male & Female) (CONTISS 07 – ₦590,191.00 – ₦868,105.00)**
A good honours degree not below second class lower division plus two years relevant experience in a tertiary institution.
- xxvi. **Technologist I (Radio Studio) (CONTISS 08 – ₦682,547.00 – ₦1,008,831.00)**
HND in Mass Communication or Broadcast Journalism not below credit level in a recognised Institution. The Candidate must have practical experience in radio studio operation and management. Ability to work with Audio Console with good knowledge of Audio Recording and Editing. Previous experience in Radio Broadcast Station or University Training Studio will be an added advantage.
- xxvii. **Technologist I (Television Studio) (CONTISS 08 – ₦682,547.00 – ₦1,008,831.00)**
HND in Mass Communication or Broadcast Journalism not below credit level in a recognised institution. The candidate must have practical experience in TV Studio Operation and Management. Ability to work with vision mixer and handle video camera with good knowledge of audio visual recording and editing software is highly required. Previous experience in TV Production outfit or University Training Studio will be an added advantage.
- xxviii. **Technologist I (Public Relations and Advertising Studio, PRAD) (CONTISS 08 – ₦682,547.00 - ₦1,008,831.00).**
HND in Mass Communication or Broadcast Journalism not below credit level from a recognised institution. Candidate must have good knowledge of multi-media production software (Corel Draw, Adobe Photoshop, etc) with practical experience in Public Relations and Advertising copy production. Membership of Nigeria Institute of Public Relations or Advertising Production Council of Nigeria (APCON) will be an added advantage.
- xxix. **Technologist I (Photo Journalism Studio) (CONTISS 08 – ₦682,547.00 – ₦1,008,831.00)**
Mass Communication or Print Journalism/Photo Journalism.
The candidate must have practical experience in running a Photo journalism Laboratory and studio. Knowledge of latest photo production technology and relevant software (Adobe Photoshop, Light room, Adobe Element are essential. Experience in a Newspaper/Magazine Photo section or Photo production outfit will be an added advantage.

- xxx. **Foreman (Electrical) (CONTISS 05 – ₦234,996.00 – ₦361,067.00)**
OND in relevant discipline plus two (2) years working experience or City & Guild (Intermediate) plus 4 years working experience.
- xxxi. **Artisan II (Electrical) (CONTISS 03 – ₦172,827.00 – ₦261,839.00)**
O'level result, (WAEC, NECO, GCE) plus Trade Test II with two (2) years working experience.

Method of Application

Each applicant should submit 15 copies of his/her application letters and Curriculum Vitae written in the order/format below:

1. Name in full
2. E-mail Address and Phone Number
3. Place and Date of Birth
4. State and Local Government of Origin
5. Nationality
6. Permanent Home Address
7. Current Postal Address
8. Marital Status
9. Number and Ages of Children
10. Educational Institutions Attended (with dates)
11. (i) Academic Qualifications Obtained (with dates)
(ii) Professional Qualifications Obtained (with dates)
12. Statement of experience (including full details of former and present posts; and current salary)
13. List of publications (if any)
14. Other Activities outside current employment
15. Conferences and Seminar Attended (if any) with dates
16. Names and Addresses of three (3) Referees

All applications which are to be received within three (3) weeks of this notice, should be submitted under confidential cover in a sealed envelope, marked at the upper left-hand corner stating the particular post applied for. The application should include photocopies of all credentials.

Applicants are requested to inform their Referees to directly forward their Confidential Reports on them in sealed envelopes marked "Referee's Reports" along with other relevant documents addressed to:

The Deputy Registrar
Mountain Top University
Beside MFM Prayer City
Kilometre 12
Lagos-Ibadan Expressway
Ogun State
Nigeria

Signed

Peter A. Kosoko
Deputy Registrar